

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

✓  
5/28/14

Name: Raul A Anorve

Date of Request: 4-24-14

City Attorney Branch/Section: Criminal/SNAG

Outside Title/Position: Commissioner

Outside Employer Name and Address:

Number of hours per week: 3 hours per month  
~~XXXXX~~

City of Long Beach

Outside Work Schedule days/times: 2nd Thur  
6:30-9:30pm

Office of the City Manager

333 W. Ocean Bl, 13th Fl

Phone Number: [REDACTED]

Long Beach 90802

Type of Work: Mayoral appointment to serve on the State and End Date: 5/8/14 / 6/30/16

City's Police Commission that investigates allegations of misconduct

filed against **ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

LBPB officers.

5/8/15

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☐ ☒

**APPROVED BY:**

Asher Greenberg  
Supervisor

Date: 5/1/2014

[Signature]  
Branch Chief

Date: 5/16/14

UPR  
Chief of Staff

Date: 5/21/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

Note: May be revoked if attendance is not satisfactory.  
Asher Greenberg.

PU  
2/25/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

For: Janis Levant Barquist  
Branch/Section: Labor Relations  
Type of Work: Judge Pro Tem for Superior Court  
Number of hours per week/month: Approximately 2 times per month

Date of Request: Friday, February 21, 2014  
Title: Deputy City Attorney


Start Date: I've been doing this throughout my City Attorney employment. Presumably, the start day is today, and the end date would be next year, when I file my next Approval Form.  
End Date: Next February or March.

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

	Yes	No
1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. <b>I always recuse myself from cases that involve the City. It's never been a problem.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Are any issues of municipal law involved? If so, describe: <b>Deciding cases as a Judge Pro Tempore. Occasionally there are issues of City law, but its never posed a problem.</b>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: <b>Deciding cases as a Judge Pro Tempore.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Will you receive any remuneration for your employment? If so, list the approximate amount: <b>No remuneration.</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPROVED BY:

  
Supervisor

Date: 2-24-14



2/24/14

Date: \_\_\_\_\_

  
Chief Deputy  
of Staff

Date: 2-25-15

Branch Chief

~~Chief Financial Officer~~

Date: \_\_\_\_\_

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM - ATTORNEY**

For: Jean-Claude Bertet, Deputy City Attorney

Date of Request: January 8, 2014

Branch/Section: Civil/Water & Power

Title: Assisting family member (mom) obtain/enforce  
restraining orders in Edelman Children's Court and LASC  
Number of hours per week/month: 1/month

Employer Name: Solange Bertet (mom)

Address: 10147 Hollow Glen Circle, LA, CA 90077

Phone Number: [REDACTED]

Type of Work: Civil, Domestic Violence, Restraining Orders

Start Date: 1/25/2014

End Date: 1/24/2015

(Annual requests made and approved since 10/10/07)

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

- |   |                          |                                     |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: <u>I may need to obtain and enforce restraining orders in the City of Los Angeles</u>   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**Note:** I am no longer actively working on this matter, but would like to remain available if needed.

APPROVED BY:

[Signature]  
Supervisor

Date: 1-8-14

[Signature]  
Branch Chief

Date: 1-8-14

[Signature]  
Chief Deputy Ch of Staff

Date: 1-9-14

[Signature]  
Chief Financial Officer

Date: \_\_\_\_\_

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1/13/14

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
SUPPORT STAFF

Renewal

Name: Pamela Blair

Date of Request: 11/24/2014

City Attorney Branch/Section: Gangs/Gun Unit

Outside Title/Position: Travel Consultant

Outside Employer Name and Address:

Number of hours per week: 0  
Outside Work Schedule days/times: week-end free time

Self-Employed

Phone Number: [REDACTED]

Type of Work: Travel Consulting/Planning

Start and End Date: 12/1/14 / 12/1/15

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

☐☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;

☐☒

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

☐☒

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

☐☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

☐☒

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒☐

5,000 - 10,000 annually

APPROVED BY:

[Signature]  
Supervisor

Date: 11/25/14

[Signature]  
Branch Chief

Date: 11/25/14

[Signature]  
Chief of Staff

Date: 11/26/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

Name: Richard M. Brown

Date of Request: 1/22/2014

City Attorney Branch/Section: DWP LEGAL

Outside Title/Position: ARBITRATOR

Outside Employer Name and Address:

AMERICAN Arbitration Association  
335 Madison Avenue, Floor 10,  
New York, NY 10017-4605

Number of hours per week: ON call but 21 hour  
15015. Average about 7

Outside Work Schedule days/times: days a  
year.

Phone Number: [REDACTED]

Type of Work: Arbitration

Start and End Date: 1/21/14 1/30/15

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

\$450 per hour

☒ ☐

APPROVED BY:

[Signature]  
Supervisor

Date: 1/21/14

[Signature]  
Branch Chief

Date: 1/21/14

[Signature]  
Chief of Staff

Date: 1/21/14

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DV  
1/20/14

all

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

Name: Richard M Brown

Date of Request: 12/4/2014

City Attorney Branch/Section: DWP LEGAL

Outside Title/Position: Arbitrator

Outside Employer Name and Address:

Number of hours per week: ON CALL BUT A H. 4-5 HRS

AMERICAN Arbitration Association  
335 MADISON AVENUE FLOOR 10  
NEW YORK, NY 10017-4405

Outside Work Schedule days/times: VARIOUS TIMES

Phone Number: [REDACTED]

Type of Work: Arbitrations

Start and End Date: 7/1/2015 1/31/2016

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

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3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

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4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☒ ☐

APPROVED BY:

Supervisor

Date: \_\_\_\_\_

Branch Chief

Date: 12/4/14

Chief of Staff

Date: 12/5/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
SUPPORT STAFF**

For: Caroline Castillo

Date of Request: May 12, 2014

Branch/Section: Civil Branch – Police Litigation Unit

Title: Legal Secretary

Employer Name: All Saints Healthcare

Number of hours per week/month: +60hrs/mo

Address: 11810 Saticoy Ave, North Hollywood

Phone Number: [REDACTED]

Type of Work: Registered Nurse

Start Date: May 19, 2014

End Date: May 18, 2015

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;

☐ ☒

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

☐ ☒

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

☐ ☒

**APPROVED BY:**

*Eva Jarlow for Stephanie Sullivan*

Date: 5/12/14

Date: 5-16-14

Supervisor

Branch Chief

Chief Deputy

Date: 5/16/14

Date: \_\_\_\_\_

Chief Financial Officer

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✓  
5/19/14



OK  
3/6/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
SUPPORT STAFF**

Name: NANCY CHEAN Date of Request: 02-27-2014  
City Attorney Branch/Section: Central Services Outside Title/Position: CARE PROVIDER  
Outside Employer Name and Address: IN-HOME SUPPORTIVE SERVICES Number of hours per week: 8 HRS  
9320 TELSTAR AVE Outside Work Schedule days/times: SAT & SUN  
EL MONTE, CA 91731 Phone Number: [REDACTED]  
Type of Work: ASSIST MY MOTHER'S ELDERLY NEEDS Start and End Date: 02-27-2014 / 02-27-2015

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; ☐ ☒
2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; ☐ ☒
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ ☒
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency; ☐ ☒
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. ☐ ☒
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. ☐ ☒
7. Will you receive any remuneration for your employment? If so, list the approximate amount: ☒ ☐  
\$ 9.00 / PER HOUR

**APPROVED BY:**

[Signature] Date: 3/4/2014 [Signature] Date: \_\_\_\_\_  
Supervisor Branch Chief  
[Signature] Date: 3/5/14  
Chief of Staff

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M

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: Michael Cant

Date of Request: 11/24/14 (renewal)

City Attorney Branch/Section: Crim / CNDP

Outside Title/Position: Parks/Recreation Commissioner  
Approx 15-20 Hours per month

Outside Employer Name and Address:

Number of hours per week: per month

City of Santa Clarita  
23920 Valencia Bl, Santa Clarita, CA 91355

Outside Work Schedule days/times: Nights & weekends

Type of Work: Parks/Recreation Commissioner

Phone Number: [REDACTED]  
Start and End Date: 9/6/14 | 9/6/15

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

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4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: 142 PER MEETING

☒ ☐

**APPROVED BY:**

[Signature]  
Supervisor

Date: 11/25/2014

[Signature]  
Branch Chief

Date: 11/25/14

[Signature]  
Chief of Staff

Date: 12/2/14

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OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

Name: JONATHAN CRISTAN

Date of Request: 4/23/14

City Attorney Branch/Section: CRIMINAL / SNAG

Outside Title/Position: ADJUNCT PROSECUTOR

Outside Employer Name and Address:

Number of hours per week: 6

BRUCE COLLIER  
511 N. BROADWAY #300  
ANALIM, CA

Outside Work Schedule days/times: AT MY DISCRETION

Phone Number: [REDACTED]

Type of Work: TEACHING CRIMINAL EVIDENCE  
COURSE

Start and End Date: 5/1/14 - 5/1/15

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

- Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
- Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
- Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
- Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;
- Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
- Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
- Are any issues of municipal law involved? If so, describe: \_\_\_\_\_
- Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

Yes No

☐ ☒ WILL NOT CONFLICT W/ CITY DUTIES OR BE DONE DURING CITY TIME

☐ ☒

☐ ☒

☐ ☒

☐ ☒

☐ ☒

☒ ☐

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

APPROVED BY:

[Signature]  
Supervisor

Date: 5/7/14

[Signature]  
Branch Chief

Date: 5/7/14

[Signature]  
Chief of Staff

Date: 5/21/14

#1925 per 3 MONTH COURSE

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are

DU  
3/24/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: Veronica De Alba ATTORNEY

Date of Request: 3-18-14

City Attorney Branch/Section: Criminal/  
Gang Unit

Outside Title/Position: Paralegal Instructor

Outside Employer Name and Address:

Number of hours per week: variable:  
average 4 hours per week

Westwood College  
3250 Wilshire Blvd, Suite 400  
Los Angeles CA 90010

Outside Work Schedule days/times: variable:  
evenings and/or weekends

Phone Number: (313) [REDACTED]

Type of Work: Teach legal-related  
Coursework in Post-Secondary level

Start and End Date: periodically as  
intermittently offered.

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

Range dependent on course taught:  
**APPROVED BY:** \$1,665 - \$1,850 - total per course.

[Signature]  
Supervisor Arlos Martinez

Date: 3/18/14

[Signature]  
Branch Chief

Date: 3/18/2014

[Signature]  
Chief of Staff

Date: 3/18/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

✓ dm 11/17/15

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

For: **AP DIAZ**

Date of Request: **10/24/14**

Branch/Section: **MLB / General  
Counsel Div.**

Title: **Temporary Judge**

Employer Name:

Number of hours per week/month: **2-4**

Address:

Phone Number: **(213) 978 8158**

Type of Work: **Temp Judge pro tem**

Start Date: **10/24/14** **LASC**

End Date: **10/24/15**

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☒ ☐

**vehicle code, traffic**  
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☐ ☒

**APPROVED BY:**

**Valerie Flores**

Date: **10/23/14**

**dm**

Date: **10/30/14**

Supervisor

Branch Chief

**Rich Kap**

Date: **10/31/14**

**dm**

Date: **10/31/14**

Chief Deputy

Chief Financial Officer

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission, LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

AV  
3/6/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: ANTHONY-PAUL DIAZ ATTORNEY

Date of Request: 2/25/14

City Attorney Branch/Section: CIVIL / GC

Outside Title/Position: CHAIR, SAN MARINO CELL

Outside Employer Name and Address:

Number of hours per week: 1-2/mo. Committee

SAN MARINO UNIFIED School District  
1665 WEBB DR, SAN MARINO, CA 91108

Outside Work Schedule days/times: ML

Phone Number: [REDACTED]

Type of Work: VOLUNTEER School Board

Start and End Date: 2/25 , indefinite  
3/25/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: Cell tower  
laws & land use matters

☒ ☐

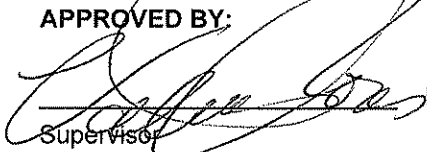
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☐ ☒

**APPROVED BY:**

  
Supervisor

Date: 2/27/14

  
Branch Chief

Date: 3/3/14

  
Chief of Staff

Date: 3/5/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

DV  
3/6/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: ANTHONY-PAUL DIAZ

Date of Request: 2/25/14

City Attorney Branch/Section: CIVIL, GCD

Outside Title/Position: Judge PRO TEMP

Outside Employer Name and Address:

Number of hours per week: 1-2 per month

LA Superior Court

Outside Work Schedule days/times: M

111 North Hill, St, LA CA 90012

Phone Number: (213) 974-6170

Type of Work: \_\_\_\_\_

Start and End Date: 2/25, indefinite  
3/25/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: Traffic matters

☒ ☐

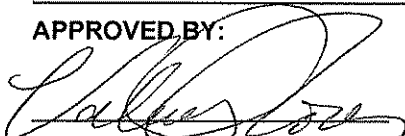
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒


9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☐ ☒

**APPROVED BY:**

  
Supervisor

Date: 2/27/14

  
Branch Chief

Date: 3/3/14

  
Chief of Staff

Date: 3/5/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

✓du  
5/12/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: Syndi Driscoll

Date of Request: April 17, 2014

City Attorney Branch/Section: DWP

Outside Title/Position: Realtor

Outside Employer Name and Address:

Number of hours per week: 4 hrs.

Realty One Group  
Kim Millsbaugh, esq.

Outside Work Schedule days/times: weekends

Phone Number: [REDACTED]

Type of Work: Real estate

Start and End Date: April 14, 2014 - April 15, 2014

4-1-14 - 4-1-15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; Yes ☐ No ☒
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; Yes ☐ No ☒
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; Yes ☐ No ☒
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; Yes ☐ No ☒
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. Yes ☐ No ☒
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. Yes ☐ No ☒
7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_ Yes ☐ No ☒
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_ Yes ☐ No ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: Yes ☒ No ☐

APPROVED BY:

Supervisor

Date:

4/18/14 [Signature]

Branch Chief

Date:

4/30/14

Chief of Staff

Date:

5/2/14

*Employee must recuse herself from any matters involving clients she is engaged by through her outside employment.*

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm; or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."



✓ attw 6/12/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: Syndi Driscoll

Date of Request: April 17, 2014

City Attorney Branch/Section: DWP

Outside Title/Position: Realtor

Outside Employer Name and Address:

Number of hours per week: 4 hrs.

Realty One Group

Outside Work Schedule days/times: weekends

Kim Millsbaugh, esq.

Phone Number: [REDACTED]

Type of Work: Real estate

Start and End Date: April 14, 2014 - April 14, 2015  
4/14/14 - 4/14/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

APPROVED BY:

[Signature]

Date: 4/18/14

[Signature]

Branch Chief

Date: 4/20/14

[Signature]

Date: 6/10/14

Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
SUPPORT STAFF

RECEIVED 4/2/14 DV  
MAR 25 2014  
HUMAN RESOURCES

Name: Christopher N. Forrey

Date of Request: 2/3/2014

City Attorney Branch/Section: Workers' Compensation Division

Outside Title/Position: Owner

Outside Employer Name and Address:

Number of hours per week: 10

P.O. Box 98

Outside Work Schedule days/times: Evenings + Weekends

San Gabriel, CA 91778

Phone Number: [REDACTED]

Type of Work: Online Retailing

Start and End Date: Current / Ongoing  
1/13/14 - 1/12/15 DV

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;

☐ ☒

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.

☐ ☒

7. Will you receive any remuneration for your employment? If so, list the approximate amount:

☐ ☒

APPROVED BY:

[Signature]

Supervisor

Date: 2/3/14

Branch Chief

Date: 3.27.14

[Signature]

Chief of Staff

Date: 3/28/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

\* Dec. 26 - Dec. 31, I will be on vacation *call*

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

Name: Rebecca Gardner

Date of Request: 11-20-14

City Attorney Branch/Section: Complex litigation

Outside Title/Position: CRCU client

Outside Employer Name and Address:

Number of hours per week: 10 hrs (Sats) (110 hrs)

Phyllis Decorating Company

Outside Work Schedule days/times: Sat Dec 12-26

835 S. Raymond Ave

Phone Number: 213-918-8122

Type of Work: Decorating Rose parade float

Start and End Date: 12-6-14 / 12-31-14 and \* Dec. 26-31

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$549

☒ ☐

APPROVED BY:

[Signature]

Date: 11/20/14 [Signature]

Date: 11/20/2014

Supervisor

Branch Chief

[Signature]

Date: 11/24/14 [Signature]

Date: 11/24/2014

Chief of Staff

Chief Financial Officer

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

Renewal DV  
3/24/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: Kevin Gilligan Attorney Date of Request: 2/24/14  
City Attorney Branch/Section: Council/SAAG Outside Title/Position: Photographer  
Outside Employer Name and Address: Kevin Gilligan Number of hours per week: Varies 0-8  
[Redacted] Outside Work Schedule days/times: Varies - Weekends  
[Redacted] Phone Number: [Redacted]  
Type of Work: Photography Start and End Date: Ongoing

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ ☒
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ ☒
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ ☒
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ ☒
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ ☒
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ ☒
7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_ ☐ ☒
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_ ☐ ☒
9. Will you receive any remuneration for your employment? If so, list the approximate amount: Uncertain - \$5,000 approx Depends on clients ☐ ☒

**APPROVED BY:**

[Signature]  
Supervisor

Date: 2/24/14

[Signature]  
Branch Chief

Date: 2/27/14

[Signature]  
Chief of Staff

Date: 3/13/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

Renewal  
DV 3/24/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: Kevin Gilligan

Date of Request: 2/24/14

City Attorney Branch/Section: Council/SATGA

Outside Title/Position: Martial Arts Instructor

Outside Employer Name and Address:

Number of hours per week: Varies 0-2

Varies - Typically South

Outside Work Schedule days/times: Varies - evenings  
weekends

Bay locations

Phone Number: [REDACTED]

Type of Work: Martial Arts Instructor  
Krav Maga

Start and End Date: Ongoing

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance of an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

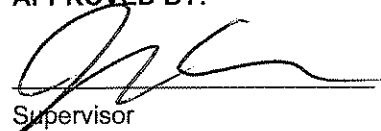
☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☐ ☒

Varies likely \$1,000 or less

**APPROVED BY:**



Date:

2/24/14

Supervisor



Date:

2/27/14

Branch Chief



Date:

3/12/14

Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

J

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: DORA A. GONZALEZ

Date of Request: 11/25/14

City Attorney Branch/Section: CIVIL

Outside Title/Position: JUDGE PROTEM

Outside Employer Name and Address:

Number of hours per week: month 0-8/hrs.

LA Superior Court

Outside Work Schedule days/times: N/A

111 N. Hill St., Rm 620, LA, CA 90012

Phone Number: 213-974-0948

Type of Work: TEMPORARY (PROTEM) JUDGE

Start and End Date: 4/2013 / ~~ongoing~~  
4/1/14 - 4/1/15 ~~appointment~~

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

**Factors to Consider**

- |   | Yes                      | No                                  |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**APPROVED BY:**

Ronald J. Hufschmidt

Date: 11/25/14

Branch Chief

Date: 11.25.14

Supervisor

UAK

Date: 11/25/14

Chief of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

✓ 5/28/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
SUPPORT STAFF**

Name: Jacquelyn Horton Date of Request: 5/6/14  
City Attorney Branch/Section: NPP/1201 Outside Title/Position: Trustee  
Outside Employer Name and Address: Compton Creek Mosquito Number of hours per week: 8  
Abatement District Outside Work Schedule days/times: Once a month / 2 hrs  
Type of Work: L.A. County Commission Phone Number: [REDACTED] not during work hours  
Start and End Date: 11/2013 - present  
5/1/14 - 5/1/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

- |   | Yes                      | No                                  |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency;  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:

[Signature]  
Supervisor

Date: 5/6/14

[Signature]  
Branch Chief

Date: 5/6/14

[Signature]  
Chief of Staff

Date: 5/21/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

3804



OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: Jessica Howell

Date of Request: 4/14/14

City Attorney Branch/Section: Branch Operations

Outside Title/Position: Property Manager

Outside Employer Name and Address:

Number of hours per week: ≈ 5 (not during regular work hours)

Apartment Equities

Outside Work Schedule days/times: varied

6253 Hollywood Blvd Suite 204

Phone Number: [REDACTED]

Los Angeles CA 90028

Type of Work: Property management

Start and End Date: approx 2/2014 / no end date

(cleaning, contact w/ maintenance staff & prospective tenants)

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

START: 2/1/14

END: 2/1/15

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

1/3 off rent + min. wage for hours worked (≈ 20 hrs/month)

**APPROVED BY:**

[Signature]  
Supervisor

Date: 4/15/14

[Signature]  
Branch Chief

Date: 4/15/14

[Signature]  
Chief of Staff

Date: 4/16/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

363774

✓ dm

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
SUPPORT STAFF**

Name: Wanda Hudson Date of Request: 11/17/14  
City Attorney Branch/Section: Human Resources Outside Title/Position: AST  
Outside Employer Name and Address: Macy's - Brea Mall Number of hours per week: 12  
200 Brea Mall, Brea, CA 92821 Outside Work Schedule days/times: evenings/weekend  
Type of Work: Administrative Support Phone Number: [REDACTED]  
Start and End Date: 11/15/14 ~~11/14/14~~ 11/14/2015

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

	Yes	No
1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Will you receive any remuneration for your employment? If so, list the approximate amount: <u>\$10.38 hour</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**APPROVED BY:**

Cristina Sarabia

Supervisor

Date: 11/17/14

Branch Chief

Date: \_\_\_\_\_

Heidi Kapur

Chief of Staff

Date: 11/21/14

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DV  
3/24/14

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

Name: BENJAMIN KARASIAN

Date of Request: 3/4/14

City Attorney Branch/Section: DCA II, METRO, CRIM.

Outside Title/Position: PROBATE ATTORNEY

Outside Employer Name and Address:

BENJAMIN KARASIAN

Number of hours per week: APPROX 30 A YEAR

Outside Work Schedule days/times: 2 HOURS PER MONTH

Phone Number: [REDACTED]

Type of Work: PROBATE - ANNUAL TRUST  
FILING FOR CHARITABLE TRUST

Start and End Date: 1/1 + 12/31/14

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

\$290.00 PER HOUR, ESTIMATED 24-30 HOURS ANNUALLY

**APPROVED BY:**

[Signature]  
Supervisor

Date: 3/4/14

[Signature]  
Branch Chief

Date: 3/12/14

[Signature]  
Chief of Staff

Date: 3/12/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

WLL

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: BENJAMIN KARASIAN Date of Request: 11/25/14  
City Attorney Branch/Section: CENTRAL / CRIMINAL Outside Title/Position: PROBATE ATTORNEY  
Outside Employer Name and Address: GEORGE IGNATIUS FOUNDATION Number of hours per week: 3 PER MONTH  
800 WILSHIRE BLVD, 15TH FLOOR, LA CA 90017 Outside Work Schedule days/times: VARIES EVENINGS, WEEKENDS  
Type of Work: PROBATE LAW Phone Number: [REDACTED]  
Start and End Date: 1/1/15 - 12/31/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____<br><u>\$ 7,500 - \$10,000 EXPECTED FOR CY 2015</u>  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

**APPROVED BY:**

[Signature]

Supervisor

Date: 11/25/14

[Signature]

Branch Chief

Date: 11/25/2014

WLL

Chief of Staff

Date: 11/26/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

✓ 4/21/14

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

Name: Peter Langsfeld

Date of Request: 3-16-14

City Attorney Branch/Section: Real Property

Outside Title/Position: Attorney

Outside Employer Name and Address:

Number of hours per week: month 4-5

Shun Fat Super Market, Inc

Outside Work Schedule days/times: none

1635 S. San Gabriel Blvd.

Phone Number: 978-8205

Type of Work: Legal Advice

Start and End Date: 1-1-14 / 12-31-14

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☒ ☐

APPROVED BY:

[Signature]

Supervisor

Date: 3/19/14

[Signature]

Branch Chief

Date: 4/16/14

[Signature]

Chief of Staff

Date: 4/16/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

343775  
3811

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: Jeremiah Livesay

Date of Request: 4-18-14

City Attorney Branch/Section: \_\_\_\_\_

Outside Title/Position: Volunteer

Outside Employer Name and Address:

Number of hours per week: 2 per month

Samoshel Homeless Shelter

Outside Work Schedule days/times: 2nd Saturday of every month. 3 PM - 5 PM

505 Olympic Blvd., Santa Monica, CA 90401

Phone Number: [REDACTED]

Type of Work: Volunteer

Start and End Date: 4/18/14 - 4/18/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☐ ☒

**APPROVED BY:**

[Signature]  
Supervisor

Date: 4/18/14

[Signature] 4/28/14  
[Signature]  
Branch Chief

Date: 4/28/14

[Signature]  
Chief of Staff

Date: 4/20/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

[Signature]  
5/19/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

For: Doug Lyon Date of Request: January 7, 2014  
Branch/Section: POLICE EMPLOYMENT Outside Title/Position: attorney  
Employer Name: L/O Charles Ferrari Number of hours per week/month: 2  
Address: 33 Brookline, Suite 200, Aliso Viejo, CA Phone Number: (213) 978-2213  
Type of Work: legal advice  
Start Date: January 8, 2014 End Date: undetermined 1/7/15 DV

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ ☒

7. Are any issues of municipal law involved? If so, describe: ☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: ☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: ☒ ☐  
contingency basis; fee undetermined, if any.

**APPROVED BY:**

[Signature]  
Supervisor

Date: 1/13/14

[Signature]  
Branch Chief

Date: 1/14/14

[Signature]  
Chief Deputy COS

Date: 1/23/14

[Signature]  
Chief Financial Officer

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

DV  
1/20/14



3/24/14  
DV

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: Claudia Martin

Date of Request: 2/24/14

City Attorney Branch/Section: SNAGD

Outside Title/Position: Office Assistant

Outside Employer Name and Address:

Number of hours per week: 15-20 (includes weekends evenings)

Pacific Motors, Inc  
860 Pico Blvd., SM, Ca 90405

Outside Work Schedule days/times: Weekends/Evenings

Phone Number: [REDACTED]

Type of Work: Family Mechanic business, Clerical work, accounting

Start and End Date: 12/19/13, 12/19/14

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

approx 1500/month

**APPROVED BY:**

[Signature]  
Supervisor

Date: 2/25/14

[Signature]  
Branch Chief

Date: 2/27/14

[Signature]  
Chief of Staff

Date: 3/13/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

Dr  
2/26/14

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

Name: Jay C. Munns Date of Request: 1/1/14  
City Attorney Branch/Section: BWP/Workers' Compensation Outside Title/Position: musician  
Outside Employer Name and Address: various Number of hours per week: 5-10  
Outside Work Schedule days/times: varies  
Phone Number: [REDACTED]  
Type of Work: musician Start and End Date: 1/1/14 / 12/31/14

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ Yes ☒ No
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ Yes ☒ No
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ Yes ☒ No
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ Yes ☒ No
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ Yes ☒ No
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ Yes ☒ No
7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_ ☐ Yes ☒ No
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_ ☐ Yes ☒ No
9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$100 to \$250 per "gig" ☒ Yes ☐ No

APPROVED BY:

[Signature]  
Supervisor

Date: 2/24/14

[Signature]  
Branch Chief

Date: 2/24/14

[Signature]  
Chief of Staff

Date: 2/25/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §48.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

✓

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: FRANK OROZCO JR. Date of Request: 5/29/2014

City Attorney Branch/Section: CIVIL/PUBLIC FINANCE Outside Title/Position: ADJUNCT PROFESSOR

Outside Employer Name and Address: WHITTIER LAW SCHOOL Number of hours per week: 3

3333 HARBOUR BLVD COSTA MESA CA 92626 Outside Work Schedule days/times: THURSDAY 6-9 AM

Type of Work: ADJUNCT PROFESSOR Phone Number: [REDACTED]

Start and End Date: 8-2014 / 12-2014  
8/1/14 - 8/1/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:<br><u>TO BE DETERMINED BY WHITTIER LAW SCHOOL BUDGET</u>  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

**APPROVED BY:**

Beverly A. Cook  
Supervisor

Date: 5/29/14

Dallin  
Branch Chief

Date: 5/30/14

Heidi Kaper  
Chief of Staff

Date: 5/30/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

860

6/10/14

✓  
4/21/14

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

Name: Quinn Calvin

Date of Request: 4-9-2014

City Attorney Branch/Section: DMP-Workers' Comp.

Outside Title/Position: Realtor

Outside Employer Name and Address:

Number of hours per week: unknown/variables

Self-employed, Independent Contractor

Outside Work Schedule days/times: unknown/variables

[Redacted Address]

Phone Number: (613)-367-861

Type of Work: Real Estate

Start and End Date: 4-11-14 / 4-11-15

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☒ ☐

Commission

APPROVED BY:

Supervisor

Date: 4/11/14

Branch Chief

Date: 4/15/14

Chief of Staff

Date: 4/16/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

IN  
3/24/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Employee Name: Andre Quintero

Date of Request: 12/16/13 *AM*

Branch/Section: SNAG Division

Outside Employment Position: Boardmember

Outside Employer Name: Sanitation Districts of LA County

Number of hours per month: 2

Outside Employer Address: 1955 Workman Mill Rd, Whittier 90601

Outside Employer Phone Number: (562) 699-7411

**Last Wednesday of the Month:  
Leave Office at 1:00pm  
Return to Office by 3:00pm**

Type of Work: Board of Directors, District 15

Start Date: 01/01/2014

End Date: 12/31/2014

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: WASTE SERVICES

☒ ☐

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:  
\$125/MONTH

☒ ☐

APPROVED BY:

Supervisor

Date: 2/24/14

Branch Chief

Date: 2/27/14

Chief Deputy

Date: 3/12/14

Chief Financial Officer

Date: \_\_\_\_\_

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

DV  
blatting

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Employee Name: Andre Quintero

Date of Request: 12/16/13 *Acc*

Branch/Section: SNAG Division

Outside Employment Position: Boardmember

Outside Employer Name: Greater El Monte Community Hospital

Number of hours per month: 3

Outside Employer Address: 1701 Santa Anita Ave, So El Monte, 91733

Outside Employer Ph No: (626) 579-7777

Type of Work: BOARDMEMBER

**First Wednesday of the Month:  
Leave Office at 11:45am  
Return to Office by 2:45pm**

Start Date: 01/01/2014

End Date: 12/31/2014

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☒


8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:  
\$100/MONTH

☒ ☐

**APPROVED BY:**

  
\_\_\_\_\_  
Supervisor

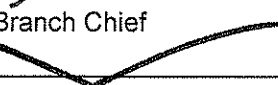
Date: 2/11/12

  
\_\_\_\_\_  
Branch Chief

Date: 2/27/14

  
\_\_\_\_\_  
Chief Deputy

Date: 2/12/14

  
\_\_\_\_\_  
Chief Financial Officer

Date: \_\_\_\_\_

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

DV  
2/24/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Employee Name: Andre Quintero

Date of Request: 12/16/2013 *AD*

Branch/Section: SNAG Division

Outside Employment Position: MAYOR

Outside Employer Name: CITY OF EL MONTE

Number of hours per month: 20

Outside Employer Address: 11333 VALLEY BLVD, EL MONTE, 91731

Outside Employer Phone Number: (626) 580-2001

**Second and Fourth Tuesdays of  
the Month:  
Leave Office by 4:15pm**

Type of Work: ELECTED REPRESENTATIVE

Start Date: 01/01/2014

End Date: 12/31/2014

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: A WIDE RANGE OF MUNICIPAL LEGAL ISSUES

☒ ☐

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: APPROXIMATELY \$2000/MONTH

☒ ☐

APPROVED BY:

Supervisor

Chief Deputy

Date: 2/24/14

Date: 3/10/14

Branch Chief

~~Chief Financial Officer~~

Date: 2/27/14

Date: \_\_\_\_\_

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."



Dr  
3/24/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Employee Name: Andre Quintero

Date of Request: 12/16/13 2

Branch/Section: SNAG Division

Outside Employment Position: Boardmember

Outside Employer Name: San Gabriel Valley Mosquito & Vector Control District

Number of hours per month: 1

Outside Employer Address: 1145 N. Azusa Canyon Road, West Covina, CA 91790

Outside Employer Ph No: (626) 814-9466

Type of Work: BOARDMEMBER

**Second Friday of the Month:  
Meeting Starts at 7:00am  
Arrive at Office by 8:30am**

Start Date: 01/01/2014

End Date: 12/31/2014

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: Vector Control Issues

☒ ☐

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$100/MONTH

☒ ☐

APPROVED BY:

Supervisor

Chief Deputy of Staff

Date: 2/24/14

Date: 3/13/14

Branch Chief

Chief Financial Officer

Date: 2/27/14

Date: \_\_\_\_\_

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

OK  
DN  
3/6/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

For: Ethan L. Robinson, Sr.

Date of Request: February 24, 2014

Branch/Section: General Civil Liability Section

Title: Deputy City Attorney II

Employer Name: Self

Number of hours per week/month: 5-10/Week

Address: [REDACTED]

Phone Number: [REDACTED]

Type of Work: Defend/Possibly Trial in a civil litigation matter for my friend and his business in O.C. Superior/Bankruptcy Court

Start Date: As soon as I'm approved

End Date: When the case is resolved

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: \_\_\_\_\_

☐☒

APPROVED BY: **Wilberta Breedy-Rich**

**Thomas H. Peters**

*Wilberta Breedy-Rich*  
Supervisor

Date: *2/25/14*

Date: *2-28-14*

*Heck Kap*  
Chief Deputy of Staff

Date: *3/5/14*

Branch Chief

Chief Financial Officer

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

RECEIVED  
JAN 07 2013  
PERSONNEL

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: HUGO ROSSITZER Date of Request: 12/12/13  
City Attorney Branch/Section: LABOR RELATIONS Outside Title/Position: CONSULTANT  
Outside Employer Name and Address: SELF-EMPLOYED Number of hours per week: 2/WEEK  
9854 NATIONAL BLVD #276 Outside Work Schedule days/times: VARIABLES  
LOS ANGELES CA 90034 Phone Number: [REDACTED]  
Type of Work: CONSULTING ON PROJECT  
LABOR AGREEMENTS Start and End Date: 12/17/13 12/16/14  
FOR NON-CITY ENTITIES

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

- |   | Yes                                 | No                                  |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: _____   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount:<br><u>\$ 350/HR AS WORK PERFORMED</u>   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

**APPROVED BY:**

Zoe P. Houston  
Supervisor

Date: 12/17/13 Chellie  
Branch Chief

Date: 1/6/14

Leek Kapu Date: 1/7/14  
Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

PV  
1/13/14

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

364296  
3817

Name: SAHAR NAYERI

Date of Request: 5/8/14

City Attorney Branch/Section: Criminal/CRAP

Outside Title/Position: Administrative Assistant

Outside Employer Name and Address:

Number of hours per week: 5

Gama Central Heating and Conditioning  
6399 Wilshire Blvd, Suite 218, LA, CA 90048

Outside Work Schedule days/times: Saturday 10:15-3:30

Phone Number: [REDACTED]

Type of Work: Data entry, organizing files

Start and End Date: May 2014 May 2015

5/1/14 - 5/1/15

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

\$400/ Month

APPROVED BY:

Supervisor: [Signature]

Date: 5/9/14

Branch Chief: [Signature]

Date: 5/9/14

Chief of Staff: [Signature]

Date: 5/12/14

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

Vally  
5/19/14

Ldlly

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

Name: Ellen Sarmiento Date of Request: 12/1/14

City Attorney Branch/Section: Criminal Branch Operations Outside Title/Position: Caterer/Cook

Outside Employer Name and Address: \_\_\_\_\_ Number of hours per week: minimal and sporadic

Self \_\_\_\_\_ Outside Work Schedule days/times: weekend

Home address on file \_\_\_\_\_ Phone Number: \_\_\_\_\_

Type of Work: Catering/Baking/cooking Start and End Date: 12/6/14 / 12/6/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒☐

Net profit < 1,000 / yr.

**APPROVED BY:**

Supervisor

Chief of Staff

Date:

12/1/14

Branch Chief

Date:

12/3/14

Date:

12/2/2014

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

cell

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

For: Michael D. Schwartz

Date of Request: 12/31/14

Branch/Section: Criminal-Metro

Title: Deputy City Attorney

Employer Name: Trial Advocacy Group, LLC

Number of hours per week/month: varies, always

Address: 16110 Northfield St., Pacific Palisades  
CA 90272

Phone Number: [REDACTED]

Type of Work: Continuation of previously approved teaching

Start Date: 11/1/15

End Date: 12/31/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

Approx. \$160/hr.

APPROVED BY:

[Signature]  
Supervisor

Date: \_\_\_\_\_

[Signature]  
Branch Chief

Date: 12/3/2014

Date: 12/5/14

Date: \_\_\_\_\_

Chief Deputy COS

Chief Financial Officer

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY**

**RECEIVED**

**FEB 24 2014**

**HUMAN RESOURCES**

For: Casey T. Shim

Date of Request: 2/20/14

Branch/Section: Police Employment Litigation

Title: Deputy City Attorney

Type of Work: Superior Court Temporary Judge Program-unpaid volunteer

Number of hours per week/month: 4 hours/bi-monthly

Start Date: 4/13/14

End Date: 4/13/15

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: zero-unpaid volunteer

☐ ☒

**APPROVED BY:**

Supervisor

Date: 2/20/14

Branch Chief

Date: 2-20-14

Chief Deputy of Staff

Date: 2/22/14

Chief Financial Officer

Date: 2/24/14

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

3/27/14  
DV

OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
SUPPORT STAFF

Name: Tracy Soada Date of Request: 3/7/2014  
City Attorney Branch/Section: 1201 Outside Title/Position: Private Investigator  
Outside Employer Name and Address: Self employed - Private Number of hours per week: 10 - weekends  
Investigator Outside Work Schedule days/times: weekends  
Locate, Background Inc Phone Number: [REDACTED] / 213 - 973-7779  
Type of Work: Family Law - Child Support / Surveillance / Infidelity. Start and End Date: 2009 - present  
2/24/14 - 2/23/15 DV

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

- |   | Yes                      | No                                  |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency;  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:   | <input type="checkbox"/> | <input type="checkbox"/>            |
| <u>unknown @ this time</u>  |                          |                                     |

APPROVED BY:

Wilberta Richards Date: 3/17/14 [Signature] Date: 3.20.14  
Supervisor Branch Chief  
Kesh Kaper Date: 3/24/14  
Chief of Staff

Subject to terms in attached letter

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."



OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
ATTORNEY

✓ all 5/28/14

Name: Joe Taylor

Date of Request: 4-17-14

City Attorney Branch/Section: SNAG-D

Outside Title/Position: Realtor

Outside Employer Name and Address:

Number of hours per week: 5

The Service Co. Realty Group

Outside Work Schedule days/times: Weekends

707 N. La Brea Ave Inglewood Ca 90802 Phone Number [REDACTED]

Type of Work: Real Estate

Start and End Date: 02/13/2014 - 05/11/2015

(no properties under investigation by our office)

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☐

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: \_\_\_\_\_

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: \_\_\_\_\_

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

10,000.00 annual commission

APPROVED BY:

[Signature]  
Supervisor

Date: 5/14/14  
[Signature]  
Branch Chief

Date: 5/14/14

[Signature]  
Chief of Staff

Date: 5/21/14

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

outside employment will not be during business hours of the city attorney's office

DVF  
3/13/14

**OFFICE OF THE CITY ATTORNEY  
OUTSIDE EMPLOYMENT APPROVAL FORM  
SUPPORT STAFF**

For: **RICARDO VILLALOBOS** Date of Request: **March 3, 2014**

Branch/Section: **CIVIL – PUB FINANCE** Title: **LEG. ASSIST. (0526)**

Employer Name: **RV LAW GROUP, PC** Number of hours per week/month: **20/MO**

Address: **2308 28<sup>th</sup> St, Santa Monica** Phone Number: [REDACTED]

Type of Work: **LAW PRACTICE/BUS. ADMIN. CONSTRUCTION COMPANY**

Start Date: **March 3, 2014** End Date: **February 17, 2015**

**ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS**

**Factors to Consider**

	Yes	No
1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency;	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Will you receive any remuneration for your employment? If so, list the approximate amount: <b>Approximately \$ 0 to \$200 per hour.</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**NOTE: I will not represent any clients in actions against the City. The type of law I plan to practice is small business transactional law.**

**APPROVED BY:**

Beverly A. Cook

Date: 3/9/2014

Dallin

Date: 3/9/14

Supervisor

Branch Chief

Kevin Hill

Date: 3/14/14

Heek Kape

Date: 3/10/14

Chief Deputy

Chief Financial Officer  
of Staff

\*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."